

**Student Information:**

STUDENT FIRST NAME	STUDENT LAST NAME	BANNER ID (93#)	DEGREE PROGRAM
STUDENT SIGNATURE		DATE	

I request a change in capstone advisor.

**Reasons for Requested Change – Select All That Apply:**

\_\_\_\_\_ Adding a capstone co-advisor      \_\_\_\_\_ Retirement of faculty member      \_\_\_\_\_ Other

Sample Form

**Change of Capstone Advisor – Please Add:**

NEW CAPSTONE ADVISOR NAME	NEW CAPSTONE ADVISOR SIGNATURE	DATE
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**Change of Capstone Advisor – Please Remove:**

FORMER CAPSTONE ADVISOR NAME	FORMER CAPSTONE ADVISOR SIGNATURE	DATE
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**Approval of M.A. Program Director:**

PROGRAM DIRECTOR NAME	PROGRAM DIRECTOR SIGNATURE	DATE
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**Action of Associate Dean for Academic Affairs:**

NAME OF ASSOCIATE DEAN FOR ACADEMIC AFFAIRS	
SIGNATURE	DATE
IF DENIED, REASON:	

Once all signatures have been obtained, this form will route automatically to the Batten School Registrar and all signers will receive a final copy.